



AGENDA
CITY COMMISSION MEETING
WEDNESDAY, NOVEMBER 10, 2021
CITY HALL - WIESLOCH RAUM
130 N. NOTTAWA ST.

WORK SESSION 5:00 P.M.

1. Downtown Parking Special Assessment Formula

REGULAR MEETING 6:00 P.M.

1. CALL TO ORDER BY MAYOR
2. PLEDGE OF ALLEGIANCE
3. INVOCATION – Pastor Jim Lively, St. John’s Episcopal Church
4. ROLL CALL
5. PROCLAMATIONS / PRESENTATIONS
6. VISITORS – (Public comments for items not listed as agenda items)
7. APPROVAL OF AGENDA
8. APPROVAL OF CONSENT AGENDA (agenda below)
9. UNFINISHED BUSINESS
 - A. Fire Inspection Fees Second Reading – Cody Cripe
10. NEW BUSINESS
 - A. Marihuana Application Extension Request – William Prichard
 - B. Tanker Truck Purchase – Ryan Banaszak
 - C. Five-Year Recreation Plan RFP – Michael Liston
 - D. Resolution Vacating Streets – Andrew Kuk
11. COMMISSIONER / STAFF COMMENTS
12. ADJOURN

CONSENT AGENDA

8A. Action of Minutes of Previous Meetings

APPROVE the minutes from the October 27, 2021 work session as presented.

APPROVE the minutes from the October 27, 2021 regular meeting as presented.

8B. Pay Bills

AUTHORIZE the payment of the City bills in the amount of \$3,641,558.18 as presented.

8C. Fiber Optic Utility Easement for Abbott Nutrition

APPROVE the Fiber Optic Utility Easement with Abbott Manufacturing Inc. as presented.

Manager's Report

NOVEMBER 10, 2021



Submitted by:

A handwritten signature in black ink, appearing to read "Michael L. Hughes", is positioned above the printed name.

Michael L. Hughes
City Manager

Work Session

1. Downtown Parking Special Assessment Formula

Staff: Andrew Kuk and Jeff Coney

City staff will present information on the most recent draft downtown parking special assessment formula. This new formula utilizes a parking district format, spreading project costs among all properties in a defined parking area. It also utilizes the recently updated parking ordinance to provide a basis for spreading project costs to individual properties.

8. Consent Agenda

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the Consent Agenda for November 10, 2021 as presented.

Staff Recommendation:

APPROVE

8A. Action of Minutes of Previous Meetings

Consent Agenda Motion:

APPROVE the minutes from the October 27, 2021 work session as presented.

Consent Agenda Motion:

APPROVE the minutes from the October 27, 2021 regular meeting as presented.

8B. Pay Bills

Consent Agenda Motion:

AUTHORIZE the payment of the City bills in the amount of \$3,641,558.18 as presented.

8C. Fiber Optic Utility Easement for Abbott Nutrition

Abbott Nutrition (formally Abbott Manufacturing Inc.) is in the process of installing redundant communication facilities between all the buildings on their Sturgis campus. Abbott has an existing fiber optic line which was installed to their warehouse on W. Dresser Drive under a pipeline easement which has expired.

The proposed easement, included in your packet, would cover both the existing and proposed fiber optic facilities within the easement area. An exhibit and sketch outlining the area of the easement are also included in your packet.

Consent Agenda Motion:

APPROVE the Fiber Optic Utility Easement with Abbott Manufacturing Inc. as presented.

Information Included in Packet:

1. Abbott Fiber Optic Utility Easement
2. Abbott Fiber Optic Exhibit A
3. Abbott Easement Sketch

9. Unfinished Business

A. Fire Inspection Fees Second Reading

Staff: Cody Cripe

At the October 27th City Commission meeting, the Commission held the first reading of an amendment to City Code of Ordinances, Chapter 26, Article II - Fire Prevention Code to allow for establishment of the fees. Included in your packet is the memo from Fire Marshal Cody Cripe presented at the last meeting regarding Fire Inspection Fees.

As per the proposed ordinance, fees would be approved by the City Commission as needed, either through the budget process or resolution.

The initial proposed fees are:

- Initial Inspection\$0
- Re-Inspection\$0
- 2nd Re-Inspection\$75
- 3rd or Subsequent Re-Inspection.....\$100
- Missed Inspection Fee\$250

In addition to the fees, the amendment to Chapter 26 also includes a change to Section 26-32 (5), amending a reference to the “Deputy Fire Chief” (a title no longer utilized) to the “most senior administrator over the fire department or designee.” This eliminates reference to a specific staff title, as those can and do change over time. A copy of the proposed ordinance amendments is included in your packet.

Proposed Motion:

Move that the Sturgis City Commission CONSIDER/NOT CONSIDER this the second reading of and APPROVE/DENY an amendment to the City Code of Ordinances, Chapter 26, Article II. – Fire Prevention Code effective December 6, 2021.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY fees for fire inspections as presented effective December 6, 2021.

Staff Recommendation:

CONSIDER, APPROVE, APPROVE

Included in your packet:

1. Fire Marshal Memo – Fire Inspection Fees
2. Amendment to Code of Ordinances Chapter 26 Second Reading

10. New Business

A. Marihuana Application Extension Request

Staff: William Prichard

City staff recently received a request to extend the medical marihuana permit of Sturgis Wellness & Provisioning Center located at 2770 S. Centerville Rd. A copy of the request is included in your packet. They are requesting a six-month extension of their medical marihuana permits. The current permit expires on November 21, 2021 and if this request is approved, their permit would expire on May 21, 2022.

2770 S. Centerville Rd. was originally issued permits on May 21, 2019 with an expiration date of May 21, 2020. They requested and were granted an initial six-month extension that was set to expire on November 21, 2020. The Medical Marihuana ordinance allows permit holders to “request an extension up to six months” which is approved by the City Clerk.

At the September 23, 2020 Commission meeting, the Commission provided consensus to allow the City Manager to provide an additional, one-time, six-month administrative extension due to the unique circumstances and delays related to COVID-19. The City Attorney provided the opinion that the ordinance allowed for the City Manager to provide such an administrative extension. The extensions were only for medical marihuana applicants that on September 23, 2020 had both a permit from the City and an approved building permit. 2770 S. Centerville Rd. requested and was granted this administrative extension, which would have expired May 21, 2021.

At the April 14, 2021 City Commission meeting, the Commission approved an additional 60 day extension for marihuana applicants that on April 14, 2021 had both a marihuana permit and building permit.

At the April 28, 2021 City Commission meeting, the Commission amended the Medical Marihuana ordinance, adding Chapter 38-Article IV Section 38-92 e (3) viii 2) a., to allow a permit holder that had previously been granted an extension to request a further extension if a building permit has been issued for the permitted

premise and construction is ongoing or completed, but they have not satisfied all the stipulations of the permit.

At the June 23, 2021 City Commission meeting, David Helman, representative for Sturgis Wellness and Provisioning Center requested an extension for six months from the May 21, 2021 deadline even though they had received the 60 day extension to July 21. This request was approved as presented, leaving their permit expiration at the previously stated date of November 21, 2021. They are requesting an additional six-month extension to May 21, 2022.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY a six-month medical marihuana permit extension for Sturgis Wellness & Provisioning Center located at 2770 S. Centerville Rd. expiring on May 21, 2022.

Included in your packet:

1. Extension Request Letter – Sturgis Wellness & Provisioning Center

10. New Business

B. Tanker Truck Purchase

Staff: Ryan Banaszak

Included as part of the FY 2021-2022 Capital Outlay in the motor vehicle fund was the purchase of a used tanker truck by the Fire Department in the amount of \$100,000.00.

As discussed in budget work sessions, the tanker is an addition to the fleet to address issues related to business growth in the community. With current manufacturing growth existing infrastructure is often inadequate to provide the necessary water supply as required by National Fire Protection Association (NFPA) and International Fire Code (IFC) standards. Upgrades to infrastructure are of significant cost and in some areas, infeasible. Adding a tanker truck to the existing fleet allows for greater flexibility in designing fire suppression system solutions while ensuring adequate water supply for Fire Department needs.

The purchase of a used tanker is intended as a short-term solution, as future plans would move an existing pumper truck to a pumper/tanker combo when replaced.

As the Public Safety department reviewed potential used units, they have found that demand is far out-weighting supply; as with many other items, this is a function of the current purchasing environment. A number of possible units staff considered sold in less than a day and for amounts greater than comparable units looked at when the purchase was first budgeted.

As a result of this purchasing environment, staff is requesting Commission pre-approval to purchase a used unit in an amount not to exceed \$150,000.00. If approved, staff would move forward with the purchase based on evaluation of specifications, condition, etc.

Included in your packet are examples of units staff has recently looked at and, where available, pricing of those units. Staff would intend to purchase a unit of similar capability/age/condition.

Proposed Motion:

Move that the Sturgis City Commission AUTHORIZE/NOT AUTHORIZE City Manager Michael Hughes to purchase a tanker truck in an amount not-to-exceed one hundred and fifty thousand dollars (\$150,000.00) as presented and sign all necessary documents.

Staff Recommendation:

AUTHORIZE

Included in your packet:

1. Used Tanker Truck Examples

10. New Business

C. Five-Year Recreation Plan RFP

Staff: Michael Liston

Included in your packet is a request for proposals (RFP) to assist the City in updating and adopting our Five-Year Recreation Plan.

The updated plan will provide a basis for acquisition, development, and administration of recreation and park resources and facilities of the City of Sturgis. In addition to being a good practice to evaluate needs and set goals for the future, an updated plan is required to access certain state funding sources, including the Michigan Department of Natural Resources' grant programs.

As outlined in the RFP, staff intends for this plan to look at existing facilities and programs with an emphasis on:

- City-wide walking and bike path(s).
- Passive and active uses of all parks including the types of park users that the City needs to consider in the design of our recreation offerings.
- Multi-purpose use of existing and new facilities (indoor and outdoor).
- Identifying “state of the art” and/or “trend setting” programs and facilities that promote inclusion and participation of all City residents.
- Conducting an Accessibility Assessment that includes details on compliance with ADA regulations and areas where inclusive design is lacking.
- Modification or enhancement of the Doyle Community Center.
- Identifying needs and improvements for existing parks.

The plan will also identify deficiencies in our system based upon present and projected goals, assess goals and objectives from the previous plan to assess progress, identify new short-term and long-range goals, and evaluate services and resources over the next five years.

RFP submissions will be due back to the City by December 13th. The RFP provides that a committee established between the Doyle and Recreation Board and the Parks and Cemetery Board will review proposals and recommend a firm to the City Commission.

Proposed Motion:

Move that the Sturgis City Commission APPROVE the RFP for the Five-Year Recreation Plan as presented.

Staff Recommendation:

APPROVE

Included in your packet:

1. Five-Year Recreation Plan RFP

10. New Business

D. Resolution Vacating Streets

Staff: Andrew Kuk

Included in your packet is a Resolution Approving Vacating of Streets and Scheduling of Public Hearing. The resolution allows for vacating portions of several streets related to development projects. These streets include:

West Lafayette

The proposed segment of West Lafayette to vacate is located near Abbott Nutrition property, running from North Clay west to where the road dead-ends into Abbott property. The City previously vacated a portion of West Lafayette that ran through what is now the Abbott campus, keeping this small segment of road in order to maintain access to 501 W. Lafayette. Abbott purchased this property in 2020, demolished the building, and plans to incorporate the area into their campus, thus making this segment of W. Lafayette unnecessary to be maintained as a public road.

Peterson Circle

Located in Stapleton Industrial Park, the proposed vacation on this street is the cul-du-sac end of the road. The lot which the cul-du-sac encroaches on was purchased by Heartland RV as part of their project and they do not need the cul-du-sac for access. Their proposed site plan includes an administration building in this area and they have agreed to provide the City with an easement for existing utilities within the vacated area. Elimination of the cul-du-sac does not impact access for either Johnson Precision Mold or MT Piping, both of which are located to the south off Peterson Circle.

Casselman Circle

Also located in the plat of Stapleton Industrial Park, Casselman Circle is dedicated road right-of-way which has not yet been built out. As originally platted, several small lots surround this road; however, Heartland RV has purchased the majority of the lots surrounding this area and as part of their site plan intends to utilize the entire space. Vacating the platted right-of-way

does not negatively impact the property at the southeast end of the proposed road, owned by Johnson Precision Mold, because this parcel has the ability for access off Haines Boulevard.

Maps of all three segments proposed to be vacated are included in your packet as Exhibits A and B.

As outlined in the Resolution, if it is adopted by the Commission, thereby vacating the roadway, a public hearing will be set for December 8th (4 weeks from now). Should any objections be raised by the public to the action, either in writing during this period or at the public hearing, the Commission would need to have a 2/3rds majority vote to move forward with vacating the streets.

Proposed Motion:

Move that the Sturgis City Commission ADOPT/NOT ADOPT the Resolution Approving Vacating of Streets and Scheduling of Public Hearing as presented.

Staff Recommendation:

ADOPT

Included in your packet:

1. Resolution
2. Exhibit A
3. Exhibit B

Noteworthy Meetings / Events

- MPPA Virtual Road Show | October 27th
- Electric Department Annual EAP Review | November 3rd
- Exchange Club Meeting | November 4th
- Chamber Annual Dinner | November 4th
- Styrofoam Recycling | November 6th

Upcoming Events

- City Commission Organizational Meeting | City Hall | 8:00pm | November 8th
- Holiday Kaleidoscope | Sturges-Young | 5:30pm | November 12th-13th
- Chocolate in the City | Downtown | 5:30pm-9:00pm | November 19th
- City Works Movie Premiere | Sturges-Young | 7:00pm | November 19th
- City Commission Meeting | City Hall | 6:00pm | MONDAY, November 22nd
- Sip 'n Stroll | Downtown | 5:30pm-9:00pm | December 3rd

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 8A

**WORK SESSION - STURGIS CITY COMMISSION
WEDNESDAY, OCTOBER 27, 2021
WIESLOCH RAUM, CITY HALL**

Mayor Hile called the meeting to order at 5:00 p.m.

Commissioners present: Bir, Klinger, Wickey, Malone, Smith, Littman, Vice-Mayor Mullins, Mayor Hile

Commissioners absent: None

Also present: City Manager, Assistant City Manager, City Controller, Public Safety Director, Deputy Public Safety Director, City Clerk

Public Safety Director Ryan Banazsak provided an update on ambulance services and early discussions on the cooperative agreement with Life Care. Discussion followed.

The meeting was adjourned at 5:45 p.m.

Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer

REGULAR MEETING - STURGIS CITY COMMISSION
WEDNESDAY, OCTOBER 27, 2021
WIESLOCH RAUM, CITY HALL

Mayor Hile called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was said by all present.

The Invocation was given by Pastor Sue Babb, First United Methodist Church.

Commissioners present: Bir, Klinger, Wickey, Malone, Smith, Littman, Vice-Mayor Mullins,
Mayor Hile
Commissioners absent: None

Also present: Assistant to the City Attorney, City Manager, Assistant City Manager, City
Controller, Public Safety Director, Deputy Public Safety Director, Fire Marshal, DPS Director,
City Clerk

Moved by Comm. Littman and seconded by Comm. Smith to approve the agenda as presented.

Voting yea: Eight

Voting nay: None

MOTION CARRIED

Moved by Comm. Littman and seconded by Comm. Smith to approve the Consent Agenda of October 27, 2021 as presented.

8A. Action of Minutes of Previous Meetings

APPROVE the minutes from the October 13, 2021 work session as presented.

APPROVE the minutes from the October 13, 2021 regular meeting as presented.

8B. Pay Bills

AUTHORIZE the payment of the City bills in the amount of \$1,002,812.57 as presented.

8C. Retirement Board Appointment

APPOINT Gabe Alvez to the Employee Retirement System Board through May 2022.

8D. 2021 Kristkindlmarkt Requests

APPROVE the requests for the 2021 Kristkindlmarkt December 1 through December 6 as presented.

8E. Stapleton Lift Station Easement

APPROVE the easement from Heartland Recreational Vehicles LLC as presented.

8F. Budget Amendment

APPROVE amendments to the Capital Reserve Fund – 401 and Economic Development Fund – 244
budgets of three hundred thousand dollars (\$300,000.00) as presented.

Voting yea: Eight

Voting nay: None

MOTION CARRIED

Mayor Hile opened discussion related to the vacancies for 2nd Precinct and At-Large Commissioners.

Moved by Comm. Mullins and seconded by Comm. Klinger to appoint Brandon Kinsey as the 2nd Precinct City Commissioner to fill the unexpired term of Justin Wickey through November 2022.

Voting yea: Eight

Voting nay: None

MOTION CARRIED

Moved by Comm. Klinger and seconded by Comm. Wickey to appoint Aaron Miller as the At-Large Precinct City Commissioner to fill the unexpired term of Jon Good through November 2022.

Voting yea: Seven

Voting nay: Smith

MOTION CARRIED

Mayor Hile opened the Public Hearing for consideration of the transfer of an Industrial Facilities Exemption Certificate for Graphic Packaging International, LLC.

City Clerk/Treasurer Kenneth Rhodes explained that Americraft Carton was purchased by Graphic Packaging International, LLC and the City Commission must approve a transfer of the existing IFEC.

There was no comment from the public.

Mayor Hile closed the Public Hearing.

Moved by Comm. Klinger and seconded by Comm. Malone to adopt the Resolution Approving Transfer of Industrial Facilities Exemption Certificate 2013-525 For Graphic Packaging International, LLC as presented.

Voting yea: Eight

Voting nay: None

MOTION CARRIED

Resolution Approving Transfer of Industrial
Facilities Exemption Certificate 2013-525 For Graphic Packaging International, LLC

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on July 13, 1983 the Sturgis City Commission by resolution established an Industrial Development District; and

WHEREAS, the City of Sturgis approved an application from Americraft Carton, Inc. requesting an Industrial Facilities Exemption Certificate 2013-525 for real and personal property investments located at 305 W. South Street; and

WHEREAS, Graphic Packaging International, LLC has filed an application for a transfer of Industrial Facilities Exemption Certificate (number) with respect real and personal property in the amounts of \$850,000.00 and \$5,439,282.00 respectively of a New Facility located within the Industrial Development; and

WHEREAS, the applicant, the Assessor, and a representative of the affected taxing units were given written notice of the transfer application and were offered an opportunity to be heard on said application; and

WHEREAS, Graphic Packaging International, LLC has substantially met all the requirements under Public Act 198 of 1974 for the transfer of Industrial Facilities Exemption Certificate 2013-525; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Sturgis, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted; and

1. The Sturgis City Commission finds and determines that the granting of the transfer of an Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of City of Sturgis, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Sturgis/

3. The Industrial Facilities Exemption Certificate when issued shall remain in force for the remaining years approved under Industrial Facilities Exemption certificate 2013-525 with an end date of 12/31/2025.

Moved by Comm. Klinger and seconded by Comm. Malone to consider this the first reading of an amendment to the City Code of Ordinances, Chapter 26, Article II. – Fire Prevention Code as presented.

MOTION CARRIED

Moved by Comm. Mullins and seconded by Comm. Klinger to approve the five-year contract for Cross Connection Control Program services from HydroCorp Inc. in the total amount of two hundred eighty-four thousand, four hundred thirty dollars (\$284,430.00) as presented.

MOTION CARRIED

The City Commission had consensus to allow Brandon Kinsey to remain during closed session.

23

Moved by Comm. Klinger and seconded by Comm. Smith to go into Closed Session to discuss the potential purchase of property.

Voting yea: Eight

Voting nay: None

MOTION CARRIED

Meeting recessed at 6:49 p.m.

Meeting reconvened at 7:28 p.m.

Moved by Comm. Mullins and seconded by Comm. Klinger to release the mortgage on the Constantine clinic currently owned by Sturgis Hospital to allow for Sturgis Hospital to sell the property.

Voting yea: Eight

Voting nay: None

MOTION CARRIED

The meeting was adjourned at 7:30 p.m.

Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 8B

Date	Check#	Vendor	Vendor Name	Amount
Manual Checks				
10-28-2021	241268M	06168	OAK TITLE SERVICES LLC	898,082.31
10-15-2021	PR0568M	00061	CITY OF STURGIS PAYROLL	280,846.86
10-01-2021	T14145M	04088	BLUE CROSS BLUE SHIELD OF MI	28,159.31
10-01-2021	T14146M	04291	HUNTINGTON NATIONAL BANK	3,064.69
10-04-2021	T14147M	06138	MUTUAL OF OMAHA INSURANCE CO	4,387.63
10-12-2021	T14148M	00449	CENTURY BANK & TRUST	3,402.13
10-12-2021	T14149M	04088	BLUE CROSS BLUE SHIELD OF MI	52,327.27
10-14-2021	T14150M	05892	PAYCOR	530.75
10-18-2021	T14151M	04197	MI PUBLIC POWER AGENCY	296,209.54
10-20-2021	T14152M	04088	BLUE CROSS BLUE SHIELD OF MI	71,411.69
10-22-2021	T14153M	04524	ALERUS FINANCIAL	16,106.00
10-22-2021	T14154M	03858	FARMERS STATE BANK	7,781.90
10-25-2021	T14155M	04197	MI PUBLIC POWER AGENCY	253,618.92
10-25-2021	T14156M	04389	FRONTIER COMMUNICATIONS A	51.45
10-25-2021	T14157M	04389	FRONTIER COMMUNICATIONS A	229.78
10-25-2021	T14158M	04389	FRONTIER COMMUNICATIONS A	51.45
10-28-2021	T14159M	04389	FRONTIER COMMUNICATIONS A	44.86
10-01-2021	T14160M	06030	VERIZON CONNECT NWF INC	113.33
10-01-2021	T14161M	00512	CAMOCO FUEL SYSTEM	16,204.08
10-12-2021	T14162M	00512	CAMOCO FUEL SYSTEM	14,802.69
10-05-2021	T14163M	04088	BLUE CROSS BLUE SHIELD OF MI	15,339.93
10-22-2021	T14164M	03770	MICHIGAN GAS UTILITIES	16.49
10-25-2021	T14165M	03770	MICHIGAN GAS UTILITIES	83.45
10-25-2021	T14166M	03770	MICHIGAN GAS UTILITIES	37.72
10-25-2021	T14167M	03770	MICHIGAN GAS UTILITIES	42.80
10-25-2021	T14168M	04197	MI PUBLIC POWER AGENCY	44,599.67
10-10-2021	T14169M	00181	GORDON FOOD SERVICE	365.10
10-11-2021	T14170M	04197	MI PUBLIC POWER AGENCY	210,925.37
10-15-2021	T14171M	00062	CITY OF STURGIS-EMPLOYEE INS	61,706.21
10-15-2021	T14172M	04294	CITY OF STURGIS-BASIC/SBT	161.70
10-15-2021	T14173M	05588	ALERUS FINANCIAL/MERS TRANSFER	2,383.00
10-15-2021	T14174M	04609	FIFTH THIRD/HSA TXFR	3,166.64
10-15-2021	T14175M	00065	DOYLE MEMBERSHIP TRANSFER	2,295.67
10-15-2021	T14176M	00063	CITY OF STURGIS TAX TRANSFER	16,233.18
10-15-2021	T14177M	05123	COMERICA BANK-INST TRUST SERV	29,219.76
10-15-2021	T14178M	03229	CITY OF STURGIS-WORKERS COMP	2,375.06
10-15-2021	T14179M	00064	INTL CITY MGMT ASSOC RETR CORP	6,458.81
10-22-2021	T14180M	03173	FIFTH THIRD BANK	11,275.39
10-31-2021	T14181M	00108	STATE OF MICHIGAN	59,120.77
10-29-2021	T14182M	03286	THE BANK OF NY MELLON TRUST CO	337,541.97
10-27-2021	T14183M	04088	BLUE CROSS BLUE SHIELD OF MI	79,968.47
11-12-2021	T14184M	00512	CAMOCO FUEL SYSTEM	14,065.36
11-26-2021	T14185M	00197	CITY OF STURGIS UTILITIES	3,036.45
11-01-2021	T14186M	04197	MI PUBLIC POWER AGENCY	224,729.14
11-16-2021	T14187M	03770	MICHIGAN GAS UTILITIES	74.85
11-10-2021	T14188M	04421	AT&T MOBILITY	1,822.11
11-17-2021	T14189M	03770	MICHIGAN GAS UTILITIES	709.24
11-17-2021	T14190M	03770	MICHIGAN GAS UTILITIES	68.78
11-17-2021	T14191M	03770	MICHIGAN GAS UTILITIES	78.85
11-15-2021	T14192M	04389	FRONTIER COMMUNICATIONS A	53.73
11-15-2021	T14193M	04389	FRONTIER COMMUNICATIONS A	211.92
11-01-2021	T14194M	03951	SOUTHERN MICHIGAN BANK & TRUST	1,658.42
11-01-2021	T14195M	04389	FRONTIER COMMUNICATIONS A	104.57
11-02-2021	T14196M	03770	MICHIGAN GAS UTILITIES	45.87
11-04-2021	T14197M	00197	CITY OF STURGIS UTILITIES	12,699.29
11-04-2021	T14198M	06121	GREENBAKER RENEWABLE ENERGY	135,110.34
11-08-2021	T14199M	03770	MICHIGAN GAS UTILITIES	13.25
11-08-2021	T14200M	03770	MICHIGAN GAS UTILITIES	44.92
11-08-2021	T14201M	03770	MICHIGAN GAS UTILITIES	137.40
11-09-2021	T14202M	03770	MICHIGAN GAS UTILITIES	41.62
11-09-2021	T14203M	03770	MICHIGAN GAS UTILITIES	54.21
11-12-2021	T14204M	00197	CITY OF STURGIS UTILITIES	15,171.72
11-12-2021	T14205M	04389	FRONTIER COMMUNICATIONS A	163.61
11-12-2021	T14206M	04389	FRONTIER COMMUNICATIONS A	77.80
11-12-2021	T14207M	04389	FRONTIER COMMUNICATIONS A	192.38
11-12-2021	T14208M	04389	FRONTIER COMMUNICATIONS A	26.45
11-12-2021	T14209M	04389	FRONTIER COMMUNICATIONS A	55.58
11-12-2021	T14210M	04389	FRONTIER COMMUNICATIONS A	51.74
11-20-2021	T14211M	00197	CITY OF STURGIS UTILITIES	5,055.69
11-20-2021	T14212M	00197	CITY OF STURGIS UTILITIES	9,648.74
11-01-2021	T14213M	04291	HUNTINGTON NATIONAL BANK	3,064.69

Automatic Checks				
11-10-2021	241269	00110	A & K PRINTING & POOLS	429.00
11-10-2021	241270	04266	ABONMARCHE CONSULTANTS INC	3,490.00
11-10-2021	241271	06156	AGILE TICKETING SOLUTIONS LLC	116.79
11-10-2021	241272	06179	AGOSTINELLI ADVISORS, LLC	3,600.00
11-10-2021	241273	00814	AIS CONSTRUCTION EQUIPMENT COR	98.48
11-10-2021	241274	00332	ALEXANDER CHEMICAL CORP	376.50
11-10-2021	241275	00002	ALL-PHASE ELECTRIC SUPPLY	293.78

11-10-2021	241276	02334	ALLMAKE BROADCOM	553.00
11-10-2021	241277	05221	ALLMAX SOFTWARE	2,305.00
11-10-2021	241278	06119	AMAZON.COM SALES INC	825.69
11-10-2021	241279	05952	AMK SERVICES LLC	5,825.00
11-10-2021	241280	00296	ANTHONY D TRUGMAN	165.82
11-10-2021	241281	03968	ARROW ENERGY INC	18,824.12
11-10-2021	241282	02292	ASPLUNDH TREE EXPERT CO	17,594.05
11-10-2021	241283	00379	AUTO PARK FORD	49.38
11-10-2021	241284	05192	AVENTRIC TECHNOLOGIES LLC	891.00
11-10-2021	241285	05656	AXON ENTERPRISE INC	7,728.00
11-10-2021	241286	06117	BENITA ANN LEWIS	60.00
11-10-2021	241287	00072	BIRD, SCHESKE, REED & BEEMER,	11,126.10
11-10-2021	241288	05080	BOBILYA CHRYSLER DODGE JEEP	103.51
11-10-2021	241289	00132	BOFA INC	227.80
11-10-2021	241290	00006	BOLAND TIRE INC	6,156.12
11-10-2021	241291	00296	BRIAN AND LEEANN MCCONNELL	23.66
11-10-2021	241292	00041	BRYCE KOSMERICK	80.00
11-10-2021	241293	06180	CITY OF TRAVERSE CITY	27,473.54
11-10-2021	241294	04971	MARTIE CLARK	800.00
11-10-2021	241295	06065	COOPER'S TRENCHING INC	4,000.00
11-10-2021	241296	05108	CORRIGAN OIL CO	1,393.52
11-10-2021	241297	05863	COTTINS DO IT BEST HARDWARE	298.47
11-10-2021	241298	06158	CULLIGAN WATER OF STURGIS	21.00
11-10-2021	241299	03095	MARY DRESSER	30.00
11-10-2021	241300	00296	DUSTIN A SPRAGUE	91.52
11-10-2021	241301	00364	CAROL DUSTIN	320.00
11-10-2021	241302	00166	ELHORN ENGINEERING CO	845.00
11-10-2021	241303	06123	EVE FITNESS LLC	120.00
11-10-2021	241304	06160	FACTORY DIRECT INC	700.75
11-10-2021	241305	00296	FELIX G GONZALES	13.27
11-10-2021	241306	05841	FERGUSON FACILITIES SUPPLY	15.56
11-10-2021	241307	05490	FERGUSON WATERWORKS #3386	23,299.50
11-10-2021	241308	00776	FLEIS & VANDENBRINK	3,585.50
11-10-2021	241309	04389	FRONTIER COMMUNICATIONS A	3,410.25
11-10-2021	241310	04002	GENESIS LAMP CORP	84.34
11-10-2021	241311	05634	GRACIELA AND MAURICIO ARIAS	50.00
11-10-2021	241312	00183	W W GRAINGER INC	835.63
11-10-2021	241313	03806	GREAT LAKES PEST CONTROL	365.00
11-10-2021	241314	05634	GREEN PROJECTS GROUP	5,080.00
11-10-2021	241315	04243	GRP ENGINEERING INC	3,577.50
11-10-2021	241316	01298	HAGEN CEMENT PRODUCTS INC	82.20
11-10-2021	241317	00578	HAVEL	22,611.00
11-10-2021	241318	04791	HOLIDAY INN EXPRESS HOWE	273.00
11-10-2021	241319	04922	HUTSON ASSESSING INC	4,653.00
11-10-2021	241320	03515	HYDROCOP	1,732.00
11-10-2021	241321	00699	ICMA INTL CITY/CO MGMT ASSOC	1,062.65
11-10-2021	241322	05522	INTERSTATE BATTERIES-GREAT LKS	133.95
11-10-2021	241323	00041	JACOB MORALES	80.00
11-10-2021	241324	00296	JAMES MILLIMAN	222.00
11-10-2021	241325	05949	DUSTIN JASPER	48.00
11-10-2021	241326	00041	JEFF SUTTON	80.00
11-10-2021	241327	05842	JOHN DEERE FINANCIAL	656.21
11-10-2021	241328	00020	KENDRICK STATIONERS INC	854.74
11-10-2021	241329	01101	JANENE KOSMAN	40.00
11-10-2021	241330	04071	KS AUTO SERVICE INC	137.00
11-10-2021	241331	00296	LAURA L MEJEUR	14.32
11-10-2021	241332	00216	LAWSON PRODUCTS INC	161.20
11-10-2021	241333	00394	LAWSON-FISHER ASSOCIATES PC	12,477.50
11-10-2021	241334	06181	LOWELL LIGHT & POWER	34,712.63
11-10-2021	241335	05945	MED SAFETY PLUS LLC	475.96
11-10-2021	241336	04817	MICHIANA RECYCLING AND	902.81
11-10-2021	241337	00505	STATE OF MICHIGAN	5,863.16
11-10-2021	241338	00505	STATE OF MICHIGAN	142.40
11-10-2021	241339	00024	STATE OF MICHIGAN - MDOT	624.02
11-10-2021	241340	05121	MICKEY'S LINEN	429.17
11-10-2021	241341	06026	MID-CITY SUPPLY CO INC	32.60
11-10-2021	241342	04014	MILLERS SALES & SERVICE	1,152.90
11-10-2021	241343	05051	MILSOFT UTILITY SOLUTIONS	516.83
11-10-2021	241344	03204	E I MORROW CO INC	142.00
11-10-2021	241345	06069	NAPA AUTO PARTS	1,038.98
11-10-2021	241346	01411	NCL OF WISCONSIN INC	60.00
11-10-2021	241347	04145	P K CONTRACTING INC	10,262.10
11-10-2021	241348	05527	MARGARET M PERECH	60.00
11-10-2021	241349	02365	G PERSING INC	2,260.65
11-10-2021	241350	04894	CRAIG PIERCE	30.00
11-10-2021	241351	05042	PLANT GROWTH MANAGEMENT SYSTEM	3,648.00
11-10-2021	241352	00033	POSTNET POSTAL & BUSINESS	240.48
11-10-2021	241353	00485	POWER LINE SUPPLY	23,781.03
11-10-2021	241354	03091	PRIME QUALITY ELECTRIC LLC	1,944.59
11-10-2021	241355	04481	PROF SPORTS SPECIFIC TRAINING	1,450.00
11-10-2021	241356	03978	PRUDENTIAL NURSERY CO	45.00
11-10-2021	241357	04251	RAI JETS LLC	1,260.00
11-10-2021	241358	05634	RANDY M REINOEHL	50.00
11-10-2021	241359	04909	REHMANN ROBSON LLC	375.00
11-10-2021	241360	00035	RESCO	2,293.28
11-10-2021	241361	06173	RONALD A OATES	1,027.50

11-10-2021	241362	00276	SAFETY SERVICES INC	238.43
11-10-2021	241363	05765	SELKING INTERNATIONAL	47.79
11-10-2021	241364	05168	SLS PRODUCTION SERVICES LLC	4,440.00
11-10-2021	241365	05518	SNAP-ON INDUSTRIAL	31.52
11-10-2021	241366	02179	SPRINT	90.00
11-10-2021	241367	01458	STURGIS AREA CHAMBER	3,200.00
11-10-2021	241368	00291	STURGIS JOURNAL	53.70
11-10-2021	241369	00101	STURGIS NEIGHBORHOOD PROGRAM	5,033.33
11-10-2021	241370	00507	STURGIS OVERHEAD DOOR & LADDER	5,929.45
11-10-2021	241371	06161	SUNBELT RENTALS INC	147.44
11-10-2021	241372	06176	SUPERIOR GROUNDCOVER INC	8,400.00
11-10-2021	241373	05682	ROBERT TAYLOR	60.00
11-10-2021	241374	00046	TELE-RAD INC	417.53
11-10-2021	241375	06125	THE COPY IMAGE INC	28.00
11-10-2021	241376	00047	CITY OF THREE RIVERS	8,148.60
11-10-2021	241377	00047	CITY OF THREE RIVERS	975.00
11-10-2021	241378	01791	TITANIUM SOLUTIONS INC	550.00
11-10-2021	241379	05777	TRACE ANALYTICAL LABORATORIES	2,121.20
11-10-2021	241380	01238	UNITED PARCEL SERVICE	54.10
11-10-2021	241381	06150	UNITED WHOLESALE GROCERY	248.05
11-10-2021	241382	05659	WARNER OIL COMPANY	362.01
11-10-2021	241383	03511	WASTE MANAGEMENT	34.65
11-10-2021	241384	03422	WINTER EQUIPMENT COMPANY, INC	2,904.99
11-10-2021	241385	02948	WITMER PUBLIC SAFETY GROUP INC	162.35
11-10-2021	241386	06107	YEOMAN, TALIA	300.00
11-10-2021	241387	06127	ZEIGLER KALAMAZOO II, INC	865.05
11-10-2021	D01740	04731	APPLIED CONCEPTS INC	127.00
11-10-2021	D01741	04066	BORDEN WASTE-AWAY SERVICE INC	6,396.46
11-10-2021	D01742	00077	CARQUEST AUTO PARTS	167.46
11-10-2021	D01743	02983	CINTAS LOCATION #351	1,839.44
11-10-2021	D01744	00157	JACK DOHENY COMPANIES INC	1,163.20
11-10-2021	D01745	00693	ENVIROLOGIC TECHNOLOGIES INC	2,500.00
11-10-2021	D01746	03423	ESRI INC	25,000.00
11-10-2021	D01747	00019	KENDALL ELECTRIC INC	103.50
11-10-2021	D01748	03922	MARANA GROUP	2,912.40
Manual Total				\$3,259,012.52
Automatic Total				\$382,545.66
Grand Total				\$3,641,558.18

PAYROLL DISBURSEMENT
FOR PAYROLL ENDING 10/10/2021
PR0568M PAYROLL DATE 10/15/2021

GENERAL	\$144,041.98
MAJOR STREET	5,553.44
LOCAL STREET	4,710.43
CEMETERY	8,316.73
DDA	1,090.02
AIRPORT	791.00
BUILDING	2,723.64
STURGES-YOUNG CENTER FOR THE ARTS	2,758.06
RECREATION	1,282.74
DOYLE RECREATION CENTER	6,163.22
ELECTRIC	70,824.38
SEWER	14,684.23
WATER	15,288.17
MOTOR VEHICLE	2,618.82
Payroll Sub-Total	\$280,846.86

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 8C

EASEMENT

The CITY OF STURGIS, a Michigan municipal corporation, whose address is 130 North Nottawa, Sturgis, Michigan 49091, party of the first part, in consideration of Ten and 00/100 (\$10.00) Dollars to it in hand paid by ABBOTT MANUFACTURING, INC., a foreign for-profit corporation, whose address is 901 N. Centerville Road, Sturgis, Michigan 49091, party of the second part, hereby conveys and warrants to the party of the second part, its successors and assigns, the easement and right to construct, repair, substitute, remove, replace and maintain fiber optic cable together with the usual services, connections and accessories, underground in the Sturgis Airport Industrial Park, Sturgis, Michigan, more fully described on Exhibit "A" attached hereto and incorporated herein by reference; with full right and authority to the party of the second part, its successors and assigns, and its agents and employees, to enter at all times upon said premises for the purpose of constructing, repairing, substituting, removing, replacing and maintaining any or all of the said fiber optic cable, services, connections and accessories.

Party of the first part reserves the right to use the premises for purposes not inconsistent with party of the second part's use of said property.

As a part of the consideration of this easement, party of the second part agrees to obtain all required right-of-way permits from the City of Sturgis for the installation of the fiber optic cable and to install and maintain it as approved by the City of Sturgis.

As a part of the consideration of this easement, party of the second part agrees to restore the

ground surface to its original condition after improvements are installed and further agrees to indemnify, defend and hold party of the first part harmless from and against any and all claims, liabilities, causes of action, or damages whatsoever, arising out of or connected with party of the second part's exercise of the rights herein granted.

This transfer is exempt from state and county transfer tax under MCL 207.505(a) and 526(a).

IN WITNESS WHEREOF, the parties have set their hands and seals as of the ____ day of November, 2021.

CITY OF STURGIS

ABBOTT MANUFACTURING, INC.

By: _____
Robert Hile
Its Mayor

By: _____
T.J. Hathaway
Its Site Director

By: _____
Kenneth D. Rhodes
Its Clerk

Party of the Second Part

Party of the First Part

STATE OF MICHIGAN,)
) ss:
COUNTY OF ST. JOSEPH.)

On this ____ day of November, 2021, before me, a Notary Public in and for said County, appeared Robert Hile and Kenneth D. Rhodes to me personally known, who, being by me duly sworn, did for themselves each say that they are the Mayor and Clerk, respectively, of the City of Sturgis, named in and which executed the within instrument, and that said instrument was signed and sealed on behalf of said City of Sturgis; and said Robert Hile and Kenneth D. Rhodes acknowledged said instrument to be the free act and deed of said City of Sturgis.

Notary Public
St. Joseph County, Michigan
Acting in St. Joseph County, MI
My commission expires:_____

STATE OF MICHIGAN,)
) ss:
COUNTY OF ST. JOESEPH.)

On this ____ day of November, 2021, before me, a Notary Public in and for said County, appeared T.J. Hathaway to me personally known, who, being by me duly sworn, did say that he is the Site Director of Abbott Manufacturing, Inc. named in and which executed the within instrument, and that said instrument was signed and sealed on behalf of said Abbott Manufacturing, Inc.; and said T.J. Hathaway acknowledged said instrument to be the free act and deed of said Abbott Manufacturing, Inc.

Notary Public
St. Joseph County, Michigan
Acting in St. Joseph County, MI
My commission expires:_____

Prepared in the offices of:
Bird, Scheske, Reed & Beemer, P.C.
227 West Chicago Road
Sturgis, MI 49091
By: Roger A. Bird
(269) 651-2445

EXHIBIT "A"

FIBER OPTIC UTILITY EASEMENT DESCRIPTION:

ALL THAT PART OF DRESSER DRIVE AND BROADUS STREET AS RECORDED IN STURGIS AIRPORT INDUSTRIAL PARK AS RECORDED IN LIBER 6 OF PLATS, PAGE 122-139, CITY OF STURGIS, ST. JOSEPH COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

BEGINNING AT A CONCRETE MONUMENT FOUND AT THE NORTHWEST CORNER OF LOT 23 AND RUNNING THENCE N89°19'47"W 72.15 FEET TO A 1/2" REBAR FOUND AT THE NORTHEAST CORNER OF LOT 35; THENCE N89°44'42"W, ALONG THE SOUTH RIGHT OF WAY LINE OF WEST DRESSER DRIVE, 100.47 FEET; THENCE N02°05'06"W 66.06 FEET TO THE NORTH RIGHT OF WAY LINE OF WEST DRESSER DRIVE; THENCE S89°44'42"E, ALONG SAID LINE, 10.01 FEET; THENCE S02°05'06"E 56.05 FEET; THENCE S89°39'15"E 927.71 FEET TO A POINT ON THE RIGHT OF WAY LINE OF THE CUL-DE-SAC AT THE EAST END OF EAST DRESSER DRIVE; THENCE SOUTHWESTERLY, WESTERLY, AND NORTHWESTERLY, ALONG SAID LINE, ALONG A 75.00 FOOT RADIUS CURVE TO THE RIGHT, AN ARC LENGTH OF 178.01 FEET, WITH A DELTA ANGLE OF 135°59'36", AND A CHORD OF S86°12'09"W 139.07 FEET; THENCE N89°40'27"W, ALONG THE SOUTH RIGHT OF WAY LINE OF EAST DRESSER DRIVE, 625.96 FEET TO THE POINT OF BEGINNING.

THIS EASEMENT CONTAINS 14,063 SQUARE FEET, MORE OR LESS.
SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

FIBER OPTIC LINE EASEMENT DESCRIPTION:

ALL THAT PART OF DRESSER DRIVE AND BROADUS STREET AS RECORDED IN STURGIS AIRPORT INDUSTRIAL PARK AS RECORDED IN LIBER 6 OF PLATS, PAGE 122-139, CITY OF STURGIS, ST. JOSEPH COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

BEGINNING AT A CONCRETE MONUMENT FOUND AT THE NORTHWEST CORNER OF LOT 23 AND RUNNING THENCE N89°19'47"W 72.15 FEET TO A 1/2" REBAR FOUND AT THE NORTHEAST CORNER OF LOT 35; THENCE N89°44'42"W, ALONG THE SOUTH RIGHT OF WAY LINE OF WEST DRESSER DRIVE, 100.47 FEET; THENCE N02°05'06"W 66.06 FEET TO THE NORTH RIGHT OF WAY LINE OF WEST DRESSER DRIVE; THENCE S89°44'42"E, ALONG SAID LINE, 10.01 FEET; THENCE S02°05'06"E 56.05 FEET; THENCE S89°39'15"E 927.71 FEET TO A POINT ON THE RIGHT OF WAY LINE OF THE CUL-DE-SAC AT THE EAST END OF EAST DRESSER DRIVE; THENCE SOUTHWESTERLY, WESTERLY, AND NORTHWESTERLY, ALONG SAID LINE, ALONG A 75.00 FOOT RADIUS CURVE TO THE RIGHT, AN ARC LENGTH OF 178.01 FEET, WITH A DELTA ANGLE OF 135°59'36", AND A CHORD OF S86°12'09"W 139.07 FEET; THENCE N89°40'27"W, ALONG THE SOUTH RIGHT OF WAY LINE OF EAST DRESSER DRIVE, 625.96 FEET TO THE POINT OF BEGINNING.

THIS EASEMENT CONTAINS 14,063 SQUARE FEET, MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

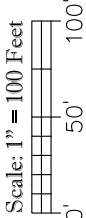
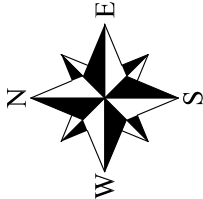
EASEMENT SKETCH

RE: ABBOTT MANUFACTURING, INC.
CITY OF STURGIS
ST. JOSEPH COUNTY, MI



LEGEND

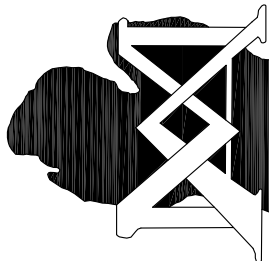
- ° = MAG NAIL SET
- = MAG OR P.K. NAIL FOUND
- = CAPPED REBAR SET
- = REBAR FOUND
- Δ = STAKE ON LINE
- = CONC. MONUMENT FOUND
- R = RECORDED DIMENSION
- M = MEASURED DIMENSION



SURVEYOR'S NOTES:

- Bearings are based on the State Plane Coordinate System - Michigan South Zone.
- The aerial photography was provided by St. Joseph County and was flown in April-May of 2019.

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MOSTROM & ASSOC., INC.

Prepared by:

David W. Mostrom, P.S.
Mostrom & Assoc., Inc.
610 W. Burr Oak Street
Centreville, MI 49032 (269) 467-6348
28 W. Chicago Street, Suite 3-1
Coldwater, MI 49036 (517) 279-9707
Email: info@mostromsurvey.com
Web: www.mostromsurvey.com

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 9A

RYAN BANASZAK
Director of Public Safety

ANDREW STRUDWICK
Deputy Director

Re: Fire Inspection Fee's

Upon restoring the Fire Marshal position in 2018 we have worked to establish a well-organized system to ensure building inspections and pre-plans are being completed on a regular basis. Through this process we have identified several areas which can be improved.

An area that is creating a backlog of inspections and slowing down our progress is the large amounts of re-inspections we are doing. Our current process of inspecting and reinspecting is as follows:

After conducting an initial inspection, the building/business representative is given a written report of the findings with a re-inspection date typically scheduled 30 days from the date of initial inspection.

If an immediate fire or life safety hazard is found during the initial inspection this time frame may be shortened or remediated while on site. At the above mentioned deadline a re-inspection is made to ensure that all violations have been corrected. Often it takes multiple re-inspections to achieve full compliance, based on the cooperation of the business or contractor delays.

Multiple re-inspections take up significant time between the inspection themselves, records' requirements, and scheduling. This not only creates a significant increase in workload but also delays compliance, extending the deadline well beyond the original thirty days. As new inspections are initiated, re-inspections for these are scheduled along with the outstanding re-inspections, thus creating a backlog.

The practice for handling non-compliance up to this point, has been issuing municipal civil infractions for each outstanding violation, followed by a second and third re-inspection if needed. If outstanding violations still exist after the third re-inspection, official notice is given, typically by certified mail. If upon the fourth re-inspection violations still exist citations are issued for each outstanding violation. The representative is then given a time frame to pay the fine and to correct the outstanding issues before a final inspection. If upon final inspection issues remain, a court compliance order is sought.

While citations are a valuable tool for obtaining compliance, they are not always practical. It should be noted that before the citation can be issued the registered agent for the business and/or building must be identified and located. This is typically done through the City Attorney's office.

RYAN BANASZAK
Director of Public Safety

ANDREW STRUDWICK
Deputy Director

I am proposing the following fee schedule for inspections, as opposed to citations, unless mitigating circumstances warrant immediate citation. These fee's shall be reviewed as needed from time to time and adopted by the City Commission.

Fee Schedule

- | | |
|---|-------|
| • Initial Inspection | \$0 |
| • Re-Inspection | \$0 |
| • 2 nd Re-Inspection | \$75 |
| • 3 rd or Subsequent Re-Inspection | \$100 |
| • Missed Inspection Fee | \$250 |

During research I found that many municipalities are taking this approach as opposed to citations. The fee schedule as proposed is in line with other municipalities operating under this method. In certain instances where violations still exist but are outside of the control of the owner/occupant, such as waiting on contractor or supplies, the fees may be waived at the discretion of the Fire Marshall.

Thank you for your consideration into this matter. Please let me know if you need any further information or if there are any questions I can answer.

Respectfully,

Cody Cripe
Fire Marshal
Sturgis Police and Fire

AMENDMENT TO PART II – CHAPTER 26, ARTICLE II OF THE ORDINANCES
OF THE CITY OF STURGIS

An ordinance to amend Part II – Chapter 26, Article II of the Ordinances of the City of Sturgis pertaining to the Fire Prevention Code and to provide for an effective date of this Ordinance.

WHEREAS, the City of Sturgis has determined that it is in the best interest of the residents of the City to amend the Ordinances regulating the Fire Prevention Code to provide for an inspection fee schedule.

NOW, THEREFORE, the City of Sturgis, St. Joseph County, Michigan, ordains:

Part II – Chapter 26, Article II is hereby amended by modifying Section 26-32(5) and adopting Section 26-35 as follows, effective as of December 6, 2021:

Sec.26-32 Amendments to fire prevention code.

...

(5) *Chapter 1, Section 103. Department of Fire Prevention.* All references to the fire code official or chief shall be deemed to be to the “most senior administrator over the Sturgis Fire Department” or a duly authorized representative.

...

Sec. 26-35. Inspection Fee Schedule.

The city shall assess fees for inspections performed by the Sturgis Fire Department based upon the cost of conducting the inspections. These fees shall be adopted from time-to-time by the city commission.

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10A

From: [David Helman](#)
To: [Will Prichard](#)
Subject: Commission Request
Date: Wednesday, November 3, 2021 1:07:26 PM

Sturgis City Council

November 3, 2021

To whom it may concern,

When we started this project, we had a plan of action. During the approval phase, MDOT placed a very large restriction upon us. They have required that we turn our 20 foot opening into a 75 foot opening with radius curves. This requirement has been the major issue in our plan. It first required that the architect change the plan, which had to be re-submitted for approval. Once, approved we had to figure out how to acquire enough land to fulfill this need. This would mean that we acquire property from the south, the north or both. In the end, we have been able to strike a deal with the property to the north. In doing so, we have been forced to purchase a small portion of the property to facilitate this need. So far, this adjustment to our original plan has cost us well over \$300K and counting. This is in addition to our original budget. It has caused us significant delay, as everything seems to be contingent upon everything else.

As of yesterday, November 2nd, we have final approval for Boundary Divisions of the properties. That has been a hold up for every aspect of the plan. The driveway and parking lot are contingent upon the drainage plan. Now, we still are waiting for permission from our neighbor to the north to dig the drainage pipe on their property. Once we have that we can move forward on the driveway, parking lot, septic, well and connection of it all to the interior. They have been severely slow to respond.

At our last meeting, we had no idea how long the MDOT approval process would take and it has exceeded our expectations. After receiving MDOT approval, we then found the deal with the property. That property has not yet closed. We still await that date.

We do not hold the City of Sturgis responsible in any way, but the demands of MDOT have cause substantial delays in our project, along with mounting attorney fees. We understand the limitations in this day and age of Covid. With that in mind, we have underestimated the timeframes in which the approvals themselves take place. In addition, we have had several unexpected changes in the building due to old building codes clashing with new. But, by working with Will Prichard, we have solved those problems together. They were time consuming and costly, but they are complete. We are ready to move forward on the inside when the current inspections are complete. We have less than 30 days of work to be ready for final inspections and Certificate of Occupancy. However, we are dangerously close to the end of asphalt season and may find ourselves up against that deadline if we do not hear back from our neighbor to the north very soon. Asphalt service will not resume until the end of March 2022.

In order to complete this project we are asking the council for an extension of 6 months. From the Date of November 21, 2021 until May 21, 2022. This allows enough time to complete interior renovations, complete black top on driveway and parking lot and still have time for at least 2 months of licensing with the state. Thank you for time and consideration.

David Helman
Sturgis Wellness Center

David Helman | Wellness Cannabis Co. of Constantine
Mobile: 310 200 4229
Email: djh799@gmail.com <<mailto:djh799@gmail.com>>
Web: WellnessCentersMI.com <<http://WellnessCentersMI.com>>
Address: 140 S. Washington St. Constantine, MI 49042

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10B



Contact Us

Office : 256.776.7786
Email : sales@firetruckmall.com
Website: www.firetruckmall.com

15410 US Highway 231,
Union Grove, AL 35175
Stock #: 14084
Price: \$119,000

2012 Eastway Freightliner Commercial Tanker

- 2012 Eastway Freightliner Commercial Tanker
- Allison Automatic Transmission
- Mileage: 151,000
- Roll up doors
 - Ladder storage
 - Fold down porta tank rack
 - 10" Newton dump with fold down extension
 - Hard Suction Hose storage
 - Preconnect hosebed for discharge hose
 - Plastic hosebed decking above tank
 - LED light package
 - Rear flood lights
- Freightliner Chassis
- 2000 Gallon Polypropylene Tank
- Additional equipment not included with purchase unless otherwise listed.
- Cummins ISC 300 HP Diesel Engine
- 300 GPM Honda pump on slide tray
 - Two rear fill valves
 - 2.5" discharge
- GVWR: 37,600



Brindlee Mountain Fire Apparatus is one of the world's largest used fire truck sales and service companies. Based just outside of Huntsville, Alabama, the company has forty-five full-time personnel occupying over 12,000 square feet. Our mechanics, all of whom are EVT certified, perform pump tests, general repairs, preventative maintenance, and body, collision, and paint work on over 500 used fire trucks every year. Visit us online at www.firetruckmall.com



Contact Us

Office : 256.776.7786
Email : sales@firetruckmall.com
Website: www.firetruckmall.com

15410 US Highway 231,
Union Grove, AL 35175
Stock #: 14009
Price: \$110,000

2005 Osco Freightliner Elliptical Tanker

- 2005 Osco Freightliner Elliptical Tanker
- 260 HP Engine
- 2000 Gallon Polypropylene Tank
- Freightliner Chassis
- Allison Automatic Transmission
- AUXILARY PUMP:
 - CET PFP-14HPKHL- gas powered pump in driver side compartment
 - Kohler 14 Hp. Electric start gas engine
 - 375 GPM @ 5 PSI for transfer operations
 - 200 GPM @ 50 PSI
 - 90 GPM @ 75 PSI
 - (1) 3" Tank to pump line
 - (1) 2.5" discharge with ¼ turn ball valve plumbed up into driver side hose tray
- Refurbished Chassis
- CET 375 GPM Pump
- Tank openings:
 - (1) 3" opening in rear street side of tank
 - (1) 4" opening in rear curb side of tank
 - (1) 4" box sump located front bottom center to supply pump
- Dump Valve:
 - (1) 10" Mild steel Newton dump valve on rear of tank
 - Manual dump valve actuation – top pull 180 degree swivel with 36" manual slide-out extension
 - Mild steel valve, swivel and extension (painted red)

○ Additional equipment not included with purchase unless otherwise listed.

○ Standard Features:

¾" and ½" Polypropylene construction
Primed and painted finish to match the chassis
(2) electronic water level gauges –
- (1) Class 1 LED ITL-40 Display on pump panel driver side
- (1) Whelen PSTANK LED Large display on top rear center of tank
6" Internal Vent
Aluminum ladder
Scene light and beacon light brackets
Polypropylene conduit for wires
Mild steel skid (Hot Dip Galvanized)
10" Mild steel manual Newton dump(rear)
All tanks are spring mounted to chassis in the front and middle and solid mounted in rear

Baffling:

NFPA Baffling

Includes: - Transverse baffles

- Longitudinal baffles

- 23" manhole w/ 10" flip lid

Options Included:

(1) Aluminum diamond tread catwalks mounted on both sides of tank

(1) Aluminum Hose Tray mounted on street side of tanker

(2) Aluminum diamond tread 48" wide x 26" tall x 26" deep toolbox with swing open doors

(1) Portable tank rack – Aluminum fully enclosed diamond tread material

Polished aluminum wheels on front axle

Polished aluminum wheels on rear axle

New 11R22.5 Tires on front axle

80% Virgin tires on rear axle

Axle Weights: Front – 12,000# Rear – 21,000#

Inter-axle differential lock

Air conditioning

AM/FM radio

Air horns underneath cab

LED Dot lights on the apparatus

Check truck alignment

DOT Inspected when complete



Brindlee Mountain Fire Apparatus is one of the world's largest used fire truck sales and service companies. Based just outside of Huntsville, Alabama, the company has forty-five full-time personnel occupying over 12,000 square feet. Our mechanics, all of whom are EVT certified, perform pump tests, general repairs, preventative maintenance, and body, collision, and paint work on over 500 used fire trucks every year. Visit us online at www.firetruckmall.com

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10C



5-Year Recreation Plan

REQUEST FOR PROPOSALS

GENERAL INSTRUCTIONS

I. Purpose

The purpose of this Request for Proposals (RFP) is to assist the City of Sturgis in updating and adopting a Five-Year Recreation Plan. The updated plan will provide a basis for acquisition, development, and administration of recreation and park facilities of the City of Sturgis. The City of Sturgis strives to be a great place to live, play, and work. The City's mission is:

- To deliver high-quality public services in a professional, efficient & nondiscriminatory manner to its residents & businesses.
- To continue to strengthen the economy and quality of life.
- To ensure that the expression of views by citizens are recognized and responded to by the City.

Responders should ensure that their submitted proposal and plan help the City follow through on our mission with respect to parks & recreation and ensure that inclusion, diversity, accessibility, and universal design are promoted so that all of our citizens can enjoy and partake.

II. Proposal Submission

A completed proposal in portable document format (PDF) form must be emailed to jburkey@sturgismi.gov no later than 4 P.M. EST on December 13, 2021. Proposals received after this time will be ineligible for consideration. The subject line of the email should read, "5-Year Recreation Plan Proposal."

Proposals shall not be withdrawn for a period of thirty (45) days after the actual deadline for submission noted above. The City reserves the right to waive any irregularities and to reject any and all proposals. Questions concerning the RFP may be directed to:

Michael J. Liston
City of Sturgis
Phone: 269.659.8110
mliston@sturgismi.gov

III. Economy of Preparation

Proposals should be prepared simply and economically, providing straight forward and concise descriptions of the consultant's ability to meet the requirements of this RFP.

IV. Proposal Signature

The proposal shall be signed by the person in the consultant's organization responsible for the decision as to the costs and services being offered.

V. Private Contractor Responsibility

The consultant selected shall be required to assume responsibility for all services offered in the proposal regardless of who produces them. The selected consultant shall be the sole point of contact regarding contractual matters, including payment and any and all charges resulting from the contract.

VI. Proposal Preparation Costs

All costs incurred for proposal preparation and presentation or contract negotiations are the responsibility of the consulting firm.

VII. Acceptance of Proposal Contents

The contents of the proposal of the selected consultant will become contractual obligations, if a contract is issued. Failure of the successful consultant to accept these obligations may result in cancellation of the award. A sample Engagement Letter/Contract must be included with the proposal.

VIII. Evaluation of Proposal

Proposals will be evaluated based on the following criteria:

- A.** Proposed project approach and agreement to meet or exceed performance specifications of this RFP.
- B.** Relevant experience and qualifications.
- C.** Timeline of the proposed work schedule and project completion.
- D.** Team Compatibility: The team compatibility and the availability of the consultant to work with the Doyle Community Center and Recreation Board, the Parks & Cemetery Board members and City staff.
- E.** Description and number of public forums/meetings
- F.** Unique resources: Unique "in house" resources the consultant may bring to the project.

- G. Total Cost:** The total Not to Exceed cost estimate of the project in relation to the detailed service and products provided.

IX. Awarding the Contract

The Doyle Community Center and Recreation Board, the Parks & Cemetery Board and City staff will use a committee to evaluate all proposals received. A recommendation will be forwarded to the City Commission via the City Manager for contract award.

X. Proposal Format

The proposal shall include, at a minimum, the following:

A. Project Work Tasks:

Describe the specific approach and methods your firm proposes to use in completing the project work tasks. A proposed work schedule and a list of products must be included.

B. Project Staffing & Management Plan:

Identify the staff persons or subcontractors who will be responsible for carrying out the specific work tasks. Identify the project manager who will be the person responsible for assuring that all tasks are completed on schedule. Describe the relevant qualifications of personnel to be assigned to the project and proposed work tasks responsibilities. Include details on knowledge of ADA (Americans with Disabilities Act) standards for public recreation and experience in inclusive or universal design. Identify the number of hours of persons/days allocated to each task for each person of the project team. Describe methods to be used to coordinate project work among members of the project team.

C. Cost Proposal:

Identify the total “Not to Exceed” cost for completing the individual work tasks included in the proposal. Include any direct and indirect costs. Include in the budget an itemized cost for each staff member assigned to the project and subcontractor (if applicable), including the hourly/daily rate to be charged. The proposal should include the cost of supplies, materials, travel and any other relevant expenses.

D. Qualifications of Firm and Prospective Team Members:

State the firms experience with comparable projects including the name, telephone number, and overview of project completed of three client references. Include resumes for all principal members of the project team and any proposed subcontractors.

XI. Project Scope:

The consultant is to develop a Five-Year Recreation Plan. This will provide the basis for acquisition, development and administration of the recreation & parks resources and facilities of the City of Sturgis. **The plan must also satisfy the guidelines of the Michigan Department of Natural Resources (MDNR) requirements and certification checklist for Five-Year Recreation Plan approval.** The major points of the plan shall include a minimum of the following:

A. Community Profile:

Provide a description and location of the cultural, physical and land use characteristics as they affect recreation in Sturgis and the surrounding townships. Include citizen profiles of parks and recreation users that can be used to thoughtfully design future projects or improvement plans.

B. Recreation Inventory (facility and program):

Gather information describing the existing facilities, location, capabilities and recreation programs. Include areas and facilities not currently owned and managed by the City of Sturgis. Maps and support materials shall be provided. Emphasis on the following should be included:

- 1.** City-wide walking and bike path(s) including widths, evenness, and transition heights.
- 2.** Passive and active uses of all parks including the types of park users that the City needs to consider in the design of our recreation offerings.
- 3.** Multi-purpose use of existing and new facilities (indoor and outdoor).
- 4.** Identify “state of the art” and/or “trend setting” programs and facilities that promote inclusion and participation of all City residents.
- 5.** Accessibility Assessment that includes details on compliance with ADA regulations and areas where inclusive design is lacking.

6. Modification or enhancement of the Doyle Community Center.
7. Identify needs and improvements for existing parks. Include details on play or recreation activities available at each park and whether a varying level of each play or recreation activity is available.

C. Deficiencies:

Evaluate the present inventory data to determine deficiencies based upon present and projected goals.

D. Assessment of Prior Plans Goals and Objectives:

A review and assessment of progress made towards prior plan's stated goals and objectives which included:

GOAL 1

Provide a geographically balanced system of park and recreation facilities.

Objectives

- Develop new recreation facilities on property already owned by the City
- Acquire new property for future facility expansion
- Encourage the provision of recreational land as part of new developments
- Develop recreation opportunities in Downtown
- Provide recreational facilities within walking distance of all neighborhoods
- Develop new neighborhood and mini parks

GOAL 2

Expand the diversity of recreation facilities available at existing recreation facilities to offer year-round opportunities for individuals of all ages and abilities in order to meet current and future demands.

Objectives

- Find ways to attract more users to the parks
- Improve playgrounds to offer more diverse activities
- Provide a wider range of active and passive recreational facilities
- Develop winter recreation facilities within the City
- Provide improved opportunities for seniors to exercise
- Improve lighting at City Parks to expand use
- Develop new recreation facilities such as disc golf, dog park, and splash pad

GOAL 3

Upgrade and enhance existing recreation facilities to provide a high quality, aesthetic, and safe recreational experience at all City parks and facilities.

Objectives

- Enhance existing facilities to meet or exceed barrier-free requirements
- Make improvements to the amphitheater and other facilities at Oaklawn Terrace Park
- Update/replace existing playgrounds to meet current safety and ADA guidelines
- Promote a sense of identity and pride in all City parks and facilities
- Improve picnic facilities at all City parks

GOAL 4

Develop new parks and recreational facilities to further expand the standards and range of recreational opportunities available to area residents.

Objectives

- Develop land already in City ownership as appropriate
- Meet the needs of organized sports activities in the community
- Review opportunities for new neighborhood parks in areas of population growth
- Develop new facilities for a splash pad, a dog park, and a disc golf course

GOAL 5

Strive towards providing universal accessibility to recreational facilities and institute a transition period to update existing amenities to meet or exceed barrier-free accessibility standards.

Objectives

- Incorporate concepts of the Promoting Active Communities (PAC) initiative
- Bring all developed park properties in line with ADA guidelines within the 5 year planning period.
- Implement improvements as identified in the Accessibility Assessment for each facility.

GOAL 6

Preserve, protect, and improve historic, natural, scenic, or environmentally sensitive areas for appropriate public use and enjoyment and habitat protection.

Objectives

- Develop management/maintenance strategies for natural areas owned the City.
- Design parks to encourage appropriate use and minimum impact to important natural features.
- Provide environmental and historical education opportunities as appropriate

- Continue to make improvements at Covered Bridge Park and Pal Point Park
- Maintain and enhance historical sites and monuments in City Parks

GOAL 7

Promote and maintain strong working relationships with St Joseph County, neighboring Townships, the Sturgis Public School District and private entities to enhance recreational opportunities available to area residents.

Objectives

- Work towards the development of an Area Recreation Authority
- Identify potential opportunities for regional non-motorized trail connections.
- Pool resources with neighboring municipalities to increase funding potential
- Work with the School District to make the most efficient use of sports facilities
- Encourage philanthropic investment in City park and recreation facilities
- Continue to support Doyle Recreation Programs and develop / maintain facilities that meet the demands of the programming.

GOAL 8

Continue to implement the Non-Motorized Trailway Plan throughout the City and beyond to provide a safe, attractive and enjoyable recreational experience and non-motorized transportation.

Objectives

- To provide alternative multi-modal modes of transportation
- Connect recreation facilities to schools, residential areas, and to one another
- Continue to update the Non-Motorized Trailway Plan

GOAL 9

Acquire property as it becomes available to ensure recreational opportunities keep pace with the needs of the community.

Objectives

- Continue discussions with the railroad company regarding the purchase of the abandoned railroad right of way.
- Acquire land to provide greenway corridors between the City and neighboring Townships
- Acquire property and easements along the railroads for development of rail trails
- Acquire property to protect natural resources.

GOAL 10

Continue to provide policies and programming that will allow recreation to be a fulfilling experience and promote healthy lifestyles.

Objectives

- Ensure a variety of programming options to provide opportunities for all residents, regardless of race, income, and age
- Provide quality cultural activities for people of all ages and backgrounds
- Continue to make facility upgrades to the Doyle Center to provide adequate facilities for high quality programming
- Maintain and hire additional quality staff

GOAL 11

Continue to encourage and seek out philanthropic, grant based, and other donor driven funding mechanisms for financial support of park facilities.

Objectives

- Evaluate fee rates for programs and events
- Consider the development of programs to assist low-income families
- Update and implement this planning document to ensure funds are spent efficiently and to maintain eligibility for State funded grants
- Develop a branding campaign to educate the public on the benefits of supporting and using park facilities
- Continue to use social media to promote parks and recreation and maintain a high-profile presence
- Seek available granting programs for park and recreation development and maintenance

GOAL 12

Develop the vacant property on East Lafayette into a baseball/softball complex.

Objectives

- Develop a conceptual design to include new ball fields, concessions, parking, trails, and new playground equipment
- Seek recreational based grant funding opportunities and solicit donations from private organizations
- Develop construction documents for the site and implement the master plan.

E. Long-Range Goals:

Develop a series of ten (10) year or longer goals that the City of Sturgis may use as a guide for future planning and action.

F. Short-Term Goals:

Develop specific project proposals to be implemented with the next five (5) years.

G. Evaluate Service and Resources:

Evaluate the role of recreation and parks as it relates to community needs, goals, and desires for service. Using this evaluation, recommend a timeline for the continued development and growth of the department for the next five (5) years. Include the appropriate maintenance schedule and activities of parks and recreation to ensure continued accessibility and usability throughout the year.

H. Description of the Planning Process and Timeline:

Please include a timeline that will accommodate community surveying, public forums/workshops and coordination with the City of Sturgis' Master Land Use Plan, Zoning Ordinances and presentation to the Doyle Community Center and Recreation Board, the Parks & Cemetery Board and the City Commission. Describe how the planning process will be inclusive and provide for input in multiple formats.

I. Description of Administrative Structure:

Please include an organizational chart and operating budget.

J. Action Program (Capital Improvement Program):

Please provide a schedule and a justification for each action.

K. Final Product:

The final product and all related materials shall be the sole property of the City of Sturgis.

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10D

**RESOLUTION APPROVING VACATING OF STREETS
AND SCHEDULING OF PUBLIC HEARING**

WHEREAS, the City Commission of the City of Sturgis, County of St. Joseph, and State of Michigan, the same being the legislative body of the said City of Sturgis, deems it advisable and in the best interests of the City of Sturgis that portions of Peterson Circle, Casselman Circle, and West Lafayette Street west of North Clay Street to the dead-end now situate and being within the City of Sturgis be vacated, said streets being described as follows, to-wit:

West Lafayette Street (Portion)

A PARCEL OF LAND LOCATED IN THE CITY OF STURGIS, ST. JOSEPH COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 36, TOWN 7 SOUTH, RANGE 10 WEST, AND RUNNING THENCE S89°38'55"E, ALONG THE SOUTH LINE OF SECTION 36, 1101.64 FEET TO A POINT ON THE EAST LINE OF A PREVIOUSLY VACATED STREET PARCEL IN LIBER 1728, PAGE 037 AND THE POINT OF BEGINNING OF THIS DESCRIPTION; THE BOUNDARY OF THE PORTION OF WEST LAFAYETTE STREET TO BE VACATED RUNS THENCE N00°20'21"E 33.00 FEET TO A CAPPED REBAR FOUND ON THE NORTH RIGHT OF WAY LINE OF SAID STREET; THENCE S89°38'55"E, ALONG SAID RIGHT OF WAY, 168.55 FEET; THENCE S00°28'21"W 66.00 FEET TO THE SOUTH RIGHT OF WAY; THENCE N89°38'55"W, ALONG SAID RIGHT OF WAY, 168.40 FEET TO A CAPPED REBAR FOUND; THENCE N00°20'23"E 33.00 FEET TO THE POINT OF BEGINNING.

THIS PARCEL CONTAINS 11,119 SQUARE FEET, MORE OR LESS.
SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

Also as shown graphically in Exhibit A.

Peterson Circle (Portion)

A PARCEL OF LAND LOCATED IN ST. JOSEPH COUNTY, MICHIGAN, SECTION 35, TOWN 7 SOUTH, RANGE 10 WEST, IN THE CITY OF STURGIS, IN STAPLETON INDUSTRIAL PARK IN LIBER 6 OF PLATS ON PAGE 147, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE REGISTER OF DEEDS FOR ST. JOSEPH COUNTY, MICHIGAN;

ALL THAT PART OF PETERSON CIRCLE LYING NORTH OF A LINE BEGINNING AT THE NORTHWEST CORNER OF LOT 12, STAPLETON INDUSTRIAL PARK, AND RUNS THENCE N88°52'27"E, 474.46 FEET TO THE NORTHEAST CORNER OF LOT 14, STAPLETON INDUSTRIAL PARK.

Also as shown graphically in Exhibit B.

Casselman Circle

A PARCEL OF LAND LOCATED IN ST. JOSEPH COUNTY, MICHIGAN, SECTION 35, TOWN 7 SOUTH, RANGE 10 WEST, IN THE CITY OF STURGIS, IN STAPLETON INDUSTRIAL PARK IN LIBER 6 OF PLATS ON PAGE 147, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE REGISTER OF DEEDS FOR ST. JOSEPH COUNTY, MICHIGAN;

THE ENTIRETY OF CASSELMAN CIRCLE, ALL THAT PART LYING NORTH OF A LINE BEGINNING AT THE SOUTHWEST CORNER OF LOT 4 OF STAPLETON INDUSTRIAL PARK, AND RUNS THENCE N88°52'27"E ALONG THE NORTH LINE OF HAINES BOULEVARD TO THE SOUTHEAST CORNER OF LOT 11, STAPLETON INDUSTRIAL PARK.

Also as shown graphically in Exhibit B.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing to hear objections thereto shall be held at the scheduled meeting of the Sturgis City Commission on Wednesday, December 8, 2021, commencing at 6:00 P.M. in the Wiesloch Raum of City Hall. Any objection to such action may be filed with the City Clerk in writing, and if any such objection is filed the portions of Peterson Circle, Castleman Circle, and West Lafayette Street west of North Clay Street to the dead-end now situate and being within the City of Sturgis shall not be vacated except by a concurring vote of two-thirds (2/3) of the City Commission.

Exhibit A

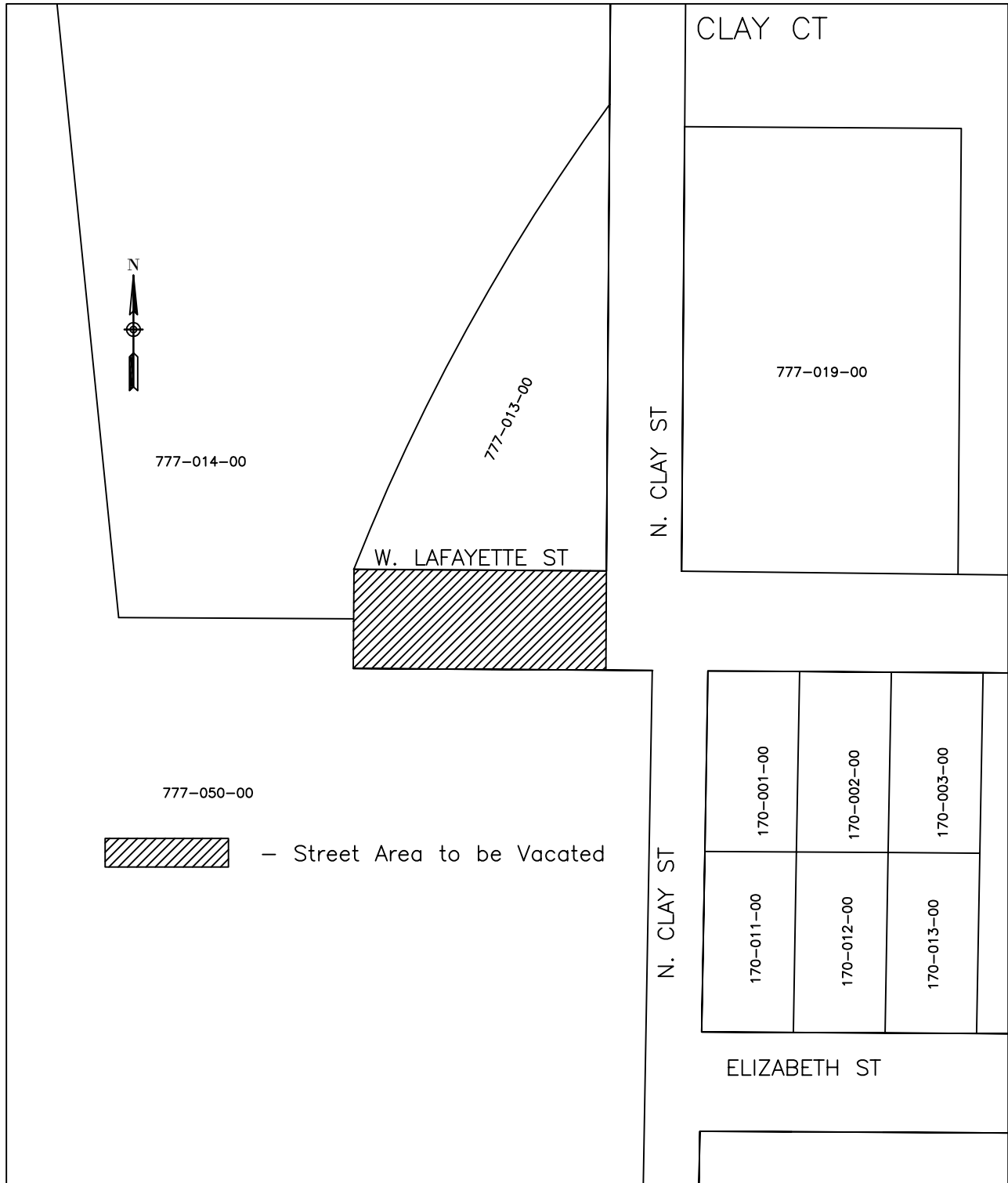


Exhibit B

